



Indiana Association of Student Councils

2017

SUMMER LEADERSHIP WORKSHOP

STUDENTS LEADING INDIANA

June 18 - 23, 2017

Camp Information

A Barrel Full of Leadership

The week you've been waiting for is almost here and we want to make sure you have all of your questions answered and are ready to go. Our Summer Workshop is staffed with adult & junior counselors who will help you create memories to last a lifetime. All of our adult staff are experienced student council advisers or are prior summer workshop staff members who have a passion for student leadership and will bring learning to life for you this week. Our junior counselors have been personally selected from an application process to help you learn the true meaning of "Leading with Gusto."

When you arrive on the campus of Manchester University please be ready to be greeted by our staff with great enthusiasm and excitement. Our goal will be to keep this Gusto throughout our week together. Of course, we'll need your help to make that happen.

The following contains tips, important information about arrival & departure and the forms you will need to present when you register at camp on June 18th. ***Read everything...it's all important!***

If you have questions, please contact Rob Zeider, IASC Executive Director and Summer Workshop Director. My contact information is rob.zeider@iasc.us. Or you may call 219.508.2612.

Directions

Manchester University is located at 602 E College Avenue, North Manchester, IN 46962. Using any mapping service, this address will take you the University Administration Building. You will register at the University Union (Jo Young Switzer Center) located on East Street. See the map below.



Arrival/Registration

Sunday, June 18th - Registration begins @ 12:00 noon; ends @ 2:00 PM

Bring your Medical Release Form & Participation Form with you when you register. They are contained in this mailing. Delegates who do not have these forms at registration will not be allowed to register.

Leave your luggage in the car. You will move into your home-away-from-home-for-the-week following registration.

You will be staying in a college dorm with at least one other person. If others are coming from your school, your roommate will most likely be someone from your school.

All dorms are suite dorms; meaning 2 sleeping rooms share 1 bathroom. Campers will be assigned to suites by camp level. Level 1 Campers (grades 5 & 6) will room together in individual suites; Level 2 Campers (grades 7 & 8) will room together in individual suites; Level 3 & 4 Campers (grades 9 - 12) will room together in individual suites. Boys and girls will be housed in separate dorms.

All dorms are air conditioned. Bedding & towels will be provided. However, you may want to bring your own.

Departure

Level 1 Campers (grades 5 & 6) will depart on June 21st @ approximately 11 AM

Level 2 Campers (grades 7 & 8) will depart on June 22nd @ approximately 11 AM

Level 3 & 4 Campers (grades 9 - 12) will depart on June 23rd @ approximately 11 AM

What to Bring

1. Clothing. Casual summer school type clothes are appropriate. No clothing advertising alcohol, drugs or with a sexual overtone are permitted. Spaghetti straps, backless, bare midriff clothing are **NOT** permitted. Should you choose to not dress appropriately, you will be asked to change. Your school's dress policy will apply to all of our activities. Student council and school t-shirts are the very best idea of clothing to bring with you. You will need ***tennis shoes*** as well. Many of our activities require you to move. Sandals & flip flops don't allow you the freedom to do so.

For Level 3 & 4 (grades 9 - 12) only. For our ***BANQUET*** on Thursday evening

- Ladies - dresses or nice pants/shirts. **PLEASE NO SPAGHETTI STRAPS, LOW CUT DRESSES or SHORT-SHORT DRESSES.** Please be especially aware of the length of your dresses/skirts.
 - Gentlemen - Dress shirt & tie (jacket optional). Khaki style pants are appropriate. NO shorts, jeans or t-shirts for this event.
2. An alarm clock. The alarm on your cell phone will work nicely.
 3. You will need a pen/pencil & notebook - you will learn many new ideas and will want to write them down.
 4. Do **NOT** bring any valuables - TV, stereo or expensive electronics. Should you bring them; the IASC will **NOT** be responsible for them. **YOU** will be responsible for them.
 5. Money
 - a. IASC Store - several styles of t-shirts, sweatshirts, sunglasses, water bottles, and more.
 - b. Snacks - there will be water, soda & snacks available in the IASC store. ***You may bring your own snacks as well.***
 - c. ***Pizza Money - Levels 2, 3 & 4 camp only.*** On Wednesday, for those wanting, we will order pizza to be delivered to the dorm at the conclusion of our day. You can split the cost with your roommate. Pizza will be \$10.00. Pizza orders must be made at lunch on Wednesday.
 - d. Should you lose your room key, Manchester University will assess you a \$50.00 replacement charge.

Use or possession of alcohol or drugs is not acceptable. You will be sent home immediately.

The atmosphere of our camp is designed to make everyone feel welcome and accepted. No harassment - sexual, racial or any other nature - will be tolerated.

Daily Schedule

Our days are busy and filled with many activities and events from morning until late in the evening. You are expected to be up each day and get to all of our activities on time.

We provide three meals each day. We expect you to eat all meals. The first meal for all camp levels will be dinner on Sunday evening. The last meal for each camp level will be breakfast on the final day of camp.

You will need your rest at night to help keep your energy level up. Curfew & lights out will be enforced for your safety and that of all delegates.

2nd Annual IASC/Riley Race

We are continuing the tradition we launched at last year's Summer Workshop. Riley Hospital for Children is the IASC's Charity of Choice. Each school year, our member schools raise thousands and thousands of dollars for Riley. We want to continue our efforts into the summer.

For just a buck, campers will be able to sponsor a "racecar" (actually a golf ball) (*or as many as they would like*). These "race cars" will race down the hill in the Manchester University parking lot. Prizes will be awarded to the first 10 finishers. The "winner" of the race will receive a **REALLY** nice prize. Other prizes will include conference registration, IASC swag and more.

We are encouraging campers to sponsor a "racecar" and participate in this most worthy fundraiser. We hope, through the generosity of our campers, to raise \$500.00 for Riley!

Contact Information

We know that many of the campers carry cell phones and are in constant contact with family and friends. Please remember, our days are filled with many hours of activities and it may not be possible to talk with friends and family during the daytime. The best time to talk will be during recreation time and during meals. Please tell your parents not to be alarmed if you don't answer your phone. Summer Workshop will be busy!

The IASC Summer Workshop phone # is 219-508-2612. (*my personal cell phone#*)
Please use this number to contact the Summer Staff. Parents may use this number to contact their child
in the case of a family emergency.

Campus Phone # - 260-982-5000
Conference Office # - 260-982-5551

If mailing a package or letter.

IASC Summer Workshop
Camper's Name
Manchester University Union
604 E College Avenue
North Manchester, IN 46962

Stay Connected with the IASC on Social Media - @IASC_US

We will use Twitter & Instagram to post updates, pictures, fun stuff and reminders. Stay informed before you arrive. Stay connected throughout the school year!

The Summer Workshop's official hashtag is **#Manchester17**. Use this hashtag when you tweet and post pictures on Instagram. Keep up to date with what others are sharing!



Indiana Association of Student Councils

2017

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To be presented when you register at camp on June 18, 2017

Summary of Participant Expectations, Behavior, Conduct & Dress

Camp Expectations

- 1. Attend all sessions at the designated times and places.
2. Be courteous and respectful to other campers, Manchester University staff and IASC staff members.
3. Use electronic devices only at appropriate times as requested by IASC staff.
4. Respect the property of others and of Manchester University.
5. Participate only in activities that are safe.
6. Campers who drive themselves to camp will be expected to turn their car keys into IASC officials at registration. Keys will be returned at the end of camp.

Attire

- 1. Wear appropriate attire that represents your role as a student leader.
2. 'Conservative' school dress is accepted and expected.
3. Shoes must be worn at all times.

Compliance Statement

- 1. I understand that the student whose name appears on this form is responsible for his/her conduct, grooming and behavior while at camp.
2. All campers are required to reside in university housing for the entirety of camp.
3. No camper may leave camp except in the case of an emergency or previous arrangement by parent/guardian. When leaving, campers must be accompanied by an SLI staff member or their parent/guardian.
4. All campers agree to participate in and remain at camp throughout the entire program.

The signatures below indicate that the student, parent/guardian, school adviser & school principal have read and discussed the expectations above and the Acceptable Conduct & Safe Environment Policy contained in the following two pages and are in understanding of the IASC's expectation of the camper.

Camper Name (Please Print) Signature Date

Parent/Guardian Name (Please Print) Signature Date

School Name (Please Print)

Image Use Agreement:

Additionally, by signing this form, you hereby give consent to the IASC and its subsidiaries to use photos and videotaped images of conference attendees for promotional, educational, and advertising purposes.

Camper Signature Parent/Guardian Signature
Camper - Please initial and return Page 1 of 3 Parent/Guardian - Please initial and return



Indiana Association of Student Councils
All Division

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Acceptable Conduct & Safe Environment Policy

The Indiana Association of Student Councils, INC. (IASC) is committed to creating and maintaining an environment in which all persons who participate in IASC programs and activities feel safe and comfortable. Harassment and discrimination express disrespect; abuse of authority, undermine relationships; and interfere with learning and productive work. They are also illegal. The cooperation of all student delegates and advisers will ensure a positive experience for everyone.

IASC expressly prohibits any form of harassment based on race, color, religion, national or ethnic origin, sexual orientation, age, disability or gender that has the purpose or effect of:

1. Substantially interfering with an attendee's or staff member's ability to participate in or monitor conference/event activities.
2. Creating an intimidating, hostile, or offensive environment.

Some examples of conduct that are not acceptable are included below. These examples are types of behavior that are not acceptable. Unacceptable conduct is not limited to those below.

- Foul, obscene, racist or threatening language;
- Any group or individual activities, i.e. icebreakers, songs, etc. designed to promote or facilitate inappropriate or sexually suggestive touching of another person or oneself;
- Grabbing, groping, offensive kissing, or fondling;
- Suggestive whistling, leering, staring, stalking or hazing;
- Lewd, off-color or otherwise inappropriate or sexually oriented comments and/or jokes;
- Harassment or discrimination expressed through slurs, jokes, teasing, pranks, innuendo, stereotyping, or otherwise;
- Discussions or questions about one's sexual experiences or others' sexual experiences;
- Suggestive or sexually explicit pictures, videos, DVD's, or gestures;
- Unwanted or offensive letters, notes, voicemail messages, or email messages;
- Sexually oriented or explicit remarks, including written or verbal references to sexual conduct, gossip regarding another person's or one's own sexual activities, deficiencies, or prowess;
- Behavior deemed inappropriate by the adult in charge;
- Sexual favors in return for rewards, or threats if sexual favors are not provided;
- Sexual assault or rape.

Incident Reporting and Follow-up Procedures:

1. Students should report incidents as soon as possible to their advisers (this includes an adviser who is acting in the stead of the home school adviser). In the event where the timeliness of contacting their adviser is compromised, the student should report it directly to an IASC Official.
2. Once an incident is reported, the student will be separated from the environment or persons involved to ensure his/her safety and well-being.
3. The IASC will conduct an investigation of the incident to determine what actions should be taken and if local authorities will be contacted. State law will guide the IASC in its obligation to report specific incidents involving minors.
4. IASC will review the investigative findings with the adviser and will conduct any communications with parents, school officials, or other parties.
5. Any person found in violation of this policy has the right to appeal any actions/decisions of IASC conference/event staff to the IASC State Board.
6. The IASC will keep all written record of an incident on file.

The IASC prohibits any form of retaliation against any student or staff member for filing a bona fide complaint under this policy or assisting in a complaint investigation. The cooperation of all student delegates and advisers will ensure a positive experience for everyone.

Indiana Association of Student Councils Student Participant Commitment Form

To be presented
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June 18, 2017

All student delegates are required to adhere to the policies and guidelines listed below.

Delegate Etiquette

1. **Always display the appropriate mode of attire and behavior that is representative of any student leader.** Students may dress casually, but appropriately. The following clothing is **NOT** acceptable attire: any clothing that reveals midriffs, cleavage, shoulders, backs or torsos is not permitted; cut out or frayed clothing; tank tops with extra large arm and neck holes; clothing with ads for alcohol, tobacco, drugs, or with profanity, sexual pictures, or inference to these items.
2. Students wearing prohibited/inappropriate apparel will be asked to change.
3. Undergarments, shirts/tops, shorts/skirts/dresses, and shoes must be worn at all times. Skirts and dresses should be **no** shorter than two inches above the knee. Shorts need to be fingertip length.
4. Students not wearing appropriate apparel will be asked to change by their conference adviser.

Conference Guidelines

1. **Wear appropriate conference name badge at all conference general sessions, breakout sessions and activities.**
2. **Attend all conference sessions at the designated times and places.** For the duration of the conference, delegates cannot deviate from the stated schedule.
3. Use of electronic devices, including cell phones, texting, iPods, MP3 players, iPads, e-books, headphones and hand-held games are prohibited during any meeting, activity or general session.
4. Food, drink, noisemakers, or throwing/bouncing any objects are prohibited in general sessions.
5. **Respect the rights and safety of others as outlined in the Acceptable Conduct and Safe Environment Policy (page 1).** Students exhibiting irresponsible behavior that endangers the health, safety, or welfare of themselves or others will be sent home immediately at their expense.
6. Stay in a safe supervised environment. Students should not leave the hotel at any time without approved adult supervision.
7. **Understand that the uses of alcohol, tobacco products, or illegal drugs, as well as, the possession of any type of weapon, play or real, is strictly prohibited.** Any student found possessing or under the influence of any illegal drug or alcohol, or possessing a weapon will be expelled from the conference, turned over to his or her adviser, and sent home immediately at his/her expense. The IASC will notify both the student's school principal and parents of the infraction.
8. **Respect the property of others.** Students are not to take objects from the conference areas or any other property visited. Theft and vandalism will not be tolerated. Delegates must obey the rules of the conference facilities. The facilities have the right to ask a delegate or delegates to leave. **Individuals are responsible for damages to property or furnishings and will pay for its repair or replacement.**
9. Please understand that during the conference photos and/or videos will be taken of delegates and your image may be used by the IASC. Please see IASC Image Use Policy below.

Dormitory Etiquette

1. **Abide by all university policies.**
2. Students must stay in their assigned dormitory and rooms and cannot be in any other dormitory sleeping room other than their own room. Under no circumstances are student permitted to be in the dormitory room of a student of another gender.
3. Do not run down hallways. Noise should be kept at a low, reasonable volume, especially in the dormitory. Do not engage in any ball throwing or similar activity that may damage any part of the dormitory or university facilities.
4. Trash (including pizza boxes, cans, etc.) must be placed in the proper receptacles and not left on guest or meeting room floors.

Violation of any of these expectations may result in your student being sent home along with notification of the school principal. (Of course, we would much prefer that everyone have an exciting and safe conference!) We appreciate your support of your child's involvement in leadership and service development.



Indiana Association of Student Councils
2017 Summer Leadership Workshop
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Student Medical Release

Please attach a copy of your family insurance card.
 To be presented when you register at camp on
June 18, 2017

Student's Name: _____ Birth Date: ____/____/____ Gender: M / F

Student SSN # _____

Address (Mailing or Street City State Zip) _____

Blood Type: _____ (if known) Last Tetanus Inoculation within 5 years? Yes / No Within 10 years? Yes / No

Known Allergies: _____

Current Medical Conditions: _____

Should student be restricted from any type of activity? _____ If yes, please explain: _____

Please list medications currently being taken below:

Medication: _____	For: _____
Medication: _____	For: _____
Medication: _____	For: _____
Medication: _____	For: _____

Special needs we need to be aware of while at camp: _____

Emergency Information

Parent/Guardian Name _____ Relationship _____

Phone #1 (____) _____ - _____ Phone #2 (____) _____ - _____

Emergency Contact Name _____ Relationship _____

Phone #1 (____) _____ - _____ Phone #2 (____) _____ - _____

Primary Physician's Name _____ Phone # (____) _____ - _____

Medical Payment & Insurance Information

Person Responsible for Payment Name _____ Phone # (____) _____ - _____

Does the student have medical insurance? YES / NO If yes, Insurance Co Name _____

Name of Insured _____ SSN # of Insured _____

Customer Service Phone # (____) _____ - _____ Ins ID # _____ Group # _____

Insurance Co Address (Mailing or Street City State Zip) _____

Parental Authorization / Permission to Treat & Release

I, the parent or legal guardian of _____, authorize and direct the Indiana Association of Student Councils (IASC) to obtain medical care for my child in the event such care is reasonably necessary. I understand that, if possible, I will be contacted in the event my child requires medical attention. I grant to a licensed health care provider or accredited hospital permission to perform any reasonably necessary medical and/or surgical procedure that are essential for the treatment of my child and agree to be responsible for payment of such care. I release IASC, its employees, and agents from any damages, liability, or loss resulting from the discretion in securing in good faith medical care for my child.

 Parent/Guardian's Signature Date

IASC SLI SWAG SWAP

Join the fun and excitement at Summer Workshop by participating in our SLI Swag Swap!

Everyone loves to get “new” stuff and it’s fun to see what other schools do with their student council shirts and spirit wear. So...bring some stuff from your closet/home/locker and TRADE with campers from all over the State of Indiana.

Items do NOT need to be new—gently used is fine! Items DO need to be clean!

Need some ideas? Below are suggestions of what would be good to swap. You can certainly imagine other swag to swap.

- Items with the name of your school, council, club, team, event, town, etc.
 - Shirts (StuCo, homecoming, sports teams, etc.)
 - Hoodies
 - Water Bottles
 - Key chains
 - Lanyards
 - Sunglasses
 - Past IASC event swag



**Level 3 & 4
Campers ONLY!**

IASC Store

You'll want to check out the IASC Store where you can find that perfect IASC/Leadership BLING!

The Store will feature

- T-shirts—\$12—\$20—Several new styles for 2017-2018
 - Long-sleeved T-shirts— \$15—\$20+0
- Sweatshirts—Hoodies—1/4” zipper—\$20—\$30
 - CamelBak Water Bottles—\$22
 - Sunglasses—\$8.00
 - SLI Tumbler—\$5.00
 - Wrist Lanyards—\$3.00
 - Cell Phone Wallets—\$3.00
 - Running Belts—\$8.00
- Water—Soda—Chips—Candy—Chips—\$1.00
 - Microwave Popcorn
- Some older items priced to sell

LIP SYNC BATTLE!!!

You'll be the entertainment!

At our Level 3 & 4 Banquet on Thursday night, we will host our first ever SLI Lip Sync Battle

Rules

- Performances can be solo or groups
- Costumes & props are expected
- Performances need to be no less than 3 minutes & no more than 4 minutes
- All music must be appropriate with edited versions of songs as necessary.
- You must provide your own music to be played.
 - The WINNER will receive prizes

**Level 3 & 4
Campers ONLY!**

